

## PACTS Transit Committee

February 23, 2021

1:00 pm

Workshop Minutes

Name	Affiliation	Attendance
Hank Berg, Vice Chair	Casco Bay Island Transit District	Y
Lori Brann	MaineDOT	Y
Robert Currie	YCCAC	Y
Jack de Beradinis	RTP	Y
Rebecca Grover	Maine Turnpike Authority	Y
Bruce Hyman	Planning Committee Appointee	Y
Greg Jordan, Chair	METRO	Y
Patricia Quinn	NNEPRA	Y
Tony Scavuzzo	BSOOB Transit	Y
Donna Tippet	City of South Portland	Y
Cary Tyson	Portland Downtown	
For GPCOG		
Chris Chop, Andrew Clark		

### Discussion

Staff convened this meeting as a way to facilitate the transit agencies' appointing of representatives to the new Regional Transportation Advisory Committee (RTAC), which will have four transit representatives, and Executive Board, which will have three. All transit agencies will be represented on the new Policy Board. The deadline to submit appointments is March 4.

PACTS' bylaws provide flexibility for the region's transit agencies to appoint representatives, specifying only that it be done collaboratively. Staff worked with Greg and Hank as Transit Committee chair and vice chair to develop the following alternatives for determining representatives:

	RTAC Composition	Executive Board Composition
Option 1	Modal representation: - Bus - Paratransit/demand-response - Ferry - Train	Modal representation: - Bus - Paratransit/demand-response - Fixed guideway
Option 2	Modal representation: - Bus (2) - Paratransit/demand-response - Fixed guideway	Modal representation: - Bus - Paratransit/demand-response - Fixed guideway
Option 3	Election-based representation	Election-based representation

Greg asked for public comment. Ken Capron asked whether the MPO would fall under PACTS or GPCOG after the committee restructuring. He also asked whether there was a federal requirement to include all transit modes. Chris noted that PACTS' status as the MPO will not be affected, and that there is no federal requirement that all modes be represented. However, that was a priority of MPO officials as the new committee structure was under development.

The group discussed several key questions:

- *Should the representatives appointed to RTAC also be appointed to the Executive Board?* The group agreed having continuity between the two bodies would be beneficial.
- *Are substitutes permitted?* The group discussed permitting a substitute from the same agency in the event a member could not attend a particular meeting. This is consistent with the PACTS Committee bylaws language as it pertains to the Executive Board.
- *Are the transit agencies appointing agencies or individuals?* The transit agencies are appointing individuals who will be responsible for advocating for the needs of the region's transit system at-large.
- *Which composition option is preferred?* The group preferred Option 1. Greg noted the region's bus system provides 60 percent of ridership in the region, and urged the group to consider that fact with future appointments.

- *Do any term limits apply?* The bylaws do not establish term limits for either body. The group agreed to confirm appointments yearly, and suggested representatives rotate between agencies for each mode.

The group agreed to the following representatives:

Mode	RTAC Representative	Executive Board Representative
Bus	Donna Tippett	Donna Tippett
Paratransit/demand-response	Robert Currie	Robert Currie
Ferry	Hank Berg	Patricia Quinn
Rail	Patricia Quinn	

Jack asked how everyone could stay informed of board and committee business. Chris suggested everyone sign up for alerts on GPCOG's website. Agendas and minutes will no longer be emailed to board and committee members in the future.