

## PACTS Regional Traffic Management System Committee Meeting Notes

Tuesday, April 11, 2023

10:00 AM

Remote Meeting

### In Attendance:

Committee Members	Affiliation	Attendance
Tom Milligan	Biddeford	Y
Terry Deering	Gorham	Y
Steve Landry	MaineDOT	Y
Jeremiah Bartlett, Chair	Portland	Y
Pat Fox	Saco	N
Stephen Buckley	Scarborough	N
Justin Gove	South Portland	Y
Katherine Kelley	Westbrook	Y
Mark Arienti	Windham	Y
<b>Guests</b>		
Brad Lyon	Sebago Technics	
Curtis Thompson	Sebago Technics	
<b>For GPCOG</b>		
Elizabeth Roberts, Teagan Betori		

### 1. Public Comments

There was no public comment.

### 2. Approval of the June 28, 2022 Meeting Notes

The June 28, 2022 Meeting Notes were approved with no opposition and no public comment.

### 3. Staff Report

A five-party agreement was shared with the RTMS communities involved in Phase 1. Those municipalities were encouraged to follow-up internally to ensure they sign the agreement.

### 4. Active Traffic Signal Monitoring and Operations

Sebago Technics proposed changing the description of their task as a hired consultant. Currently, Sebago Technics is hired to respond to issues and requests from municipalities related to the RTMS System, but under the proposed reassignment Sebago Technics would actively monitor the traffic

signal operations for those traffic signals connected to central monitoring systems through the end of 2023.

Deliverables would include a monthly summary email with a checklist reviewing which signals are on- and off-line, Signal Performance Measures (SPM) to determine how the system is operating (noting irregularities), and Sebago Technics would also host and provide access to Power BI reports with split dashboards and connectivity dashboards. Sebago Technics would also continue to provide on-call remote diagnosis and troubleshooting.

Katherine Kelley (Westbrook) noted that there is a disconnect in communication between Sebago Technics, Westbrook engineers, and Westbrook technicians who might encounter problems in the field. Brad Lyon offered to meet with Westbrook staff (as well as other municipalities) to make introductions, familiarize staff with Sebago Technics abilities, and hopefully open a line of communication between field technicians and Sebago Technics staff.

Jeremiah Bartlett (Portland) moved to approve Sebago Technics contract revision; Justin Gove (South Portland) seconded the motion. All voting members present were in favor.

## **5. Other Business**

Steve Landry (MaineDOT) asked if there would eventually be a prioritized list of signals due for equipment upgrades. Elizabeth Roberts (GPCOG) responded that the first priority is to get all RTMS signals connected, but equipment upgrades are a long-term goal. Steve added that a prioritized list for signal upgrades is necessary to be allocated the funding necessary to make the upgrades.

Steve Landry asked for clarification on what equipment municipalities were planning to install moving forward. Brad Lyon responded that the general consensus has been to go with ATC controllers on recent upgrades. The region will be monitoring their own Central Management System (CMS). Brad also mentioned that detection is an area of great need, as well as cabinet replacement.

Municipalities were asked to submit prioritized signals/corridors and their needs to Elizabeth Roberts via email.

## **6. Adjourn**

The meeting was adjourned at approximately 10:55 AM.