



Reports Required by *Government Auditing Standards* and the Uniform Guidance

For the Year Ended June 30, 2022

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Reports Required by *Government Auditing Standards*
and the Uniform Guidance
For the Year Ended June 30, 2022

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Executive Committee of
Greater Portland Council of Governments

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Greater Portland Council of Governments, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Greater Portland Council of Governments' basic financial statements, and have issued our report thereon dated November 8, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Greater Portland Council of Governments' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Greater Portland Council of Governments' internal control. Accordingly, we do not express an opinion on the effectiveness of the Greater Portland Council of Governments' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

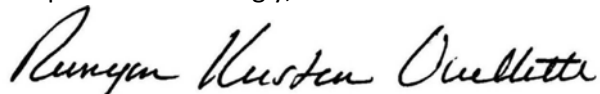
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*, CONTINUED

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Greater Portland Council of Governments' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



November 8, 2022
South Portland, Maine

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM,
INTERNAL CONTROL OVER COMPLIANCE, AND ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE**

Executive Committee of
Greater Portland Council of Governments

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Greater Portland Council of Governments' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Greater Portland Council of Governments' major federal programs for the year ended June 30, 2022. The Greater Portland Council of Governments' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Greater Portland Council of Governments complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Greater Portland Council of Governments and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Greater Portland Council of Governments' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Greater Portland Council of Governments' federal programs.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM,
INTERNAL CONTROL OVER COMPLIANCE, AND ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE, CONTINUED**

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Greater Portland Council of Governments' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Greater Portland Council of Governments' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Greater Portland Council of Governments' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Greater Portland Council of Governments' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Greater Portland Council of Governments' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM,
INTERNAL CONTROL OVER COMPLIANCE, AND ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE, CONTINUED**

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Greater Portland Council of Governments, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Greater Portland Council of Governments’ basic financial statements. We issued our report thereon dated November 8, 2022, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



November 8, 2022
South Portland, Maine

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Expenditures of Federal Awards
Year ended June 30, 2022

Federal Grantor/Pass-through Grantor Program Title	Federal Assistance Listing	Pass- Through/ Grantor Number	Total Federal Expenditures	Assistance Listing/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Housing and Urban Development:					
Passed through County of Cumberland, Maine					
CDBG -Entitlement Grants Cluster:					
COVID-Community Development Block Grant	14.218	N/A	33,900	33,900	-
Total U.S. Department of Housing and Urban Development			33,900		-
U.S. Environmental Protection Agency:					
Direct:					
Brownfields RLF and Grants	66.818	N/A	14,333		-
Brownfields Assessment Program FY19 - FY22	66.818	N/A	28,375	42,708	-
Total U.S. Environmental Protection Agency			42,708		-
U.S. Department of Energy:					
Direct:					
Clean Cities Outreach, Education, and Performance Training CY21	81.086	N/A	60,000		-
Clean Cities Outreach, Education, and Performance Training CY22	81.086	N/A	26,875	86,875	-
Total U.S. Department of Energy			86,875		-
U.S. Department of the Treasury:					
Passed through Maine Department of Economic and Community Development,					
COVID - Maine Economic Recovery Grant Program - CARES Act Funding	21.019	N/A	5,076,074		-
COVID - Charter Transportation and Border Business Assistance	21.019	N/A	796,299	5,872,373	-
Direct:					
COVID - Maine Jobs and Recovery Small Business (ARPA)	21.027	N/A	1,835,355		-
Total U.S. Department of the Treasury			7,707,728		-
Corporation for National and Community Service:					
Passed through Maine Commission for Community Service,					
AmeriCorps FY21/22	94.006	18AFHME001	73,224		-
AmeriCorps FY22/23	94.006	21AFHME001-0014	163,617	236,841	-
Total Corporation for National and Community Service			236,841		-
U.S. Department of Commerce:					
Direct:					
Economic Development Cluster:					
COVID - EDA CARES FY21-22 (Economic Adjustment Assistance)	11.307	N/A	266,167	266,167	-
Economic Development Planning Services	11.302	N/A	70,000		-
Passed through Maine Department of Agriculture, Conservation and Forestry,					
Land Use Technical Assistance FY19	11.419	N/A	5,238		-
Land Use Technical Assistance FY22	11.419	N/A	29,542		-
Coastal Community Grant	11.419	N/A	26,359	61,139	-
Passed through Office for Coastal Management, National Fish and Wildlife Foundation					
	11.473	FC.R483	1,492		-
Total U.S. Department of Commerce			398,798		-
U.S. Department of Transportation:					
Passed through Maine Department of Transportation, Highway Planning and Construction Cluster:					
PACTS - Collector Road Condition Assessment	20.205	WIN # 023272.00 CSN 39058	2,517		-
MDOT - RPO Tasks CY21	20.205	WIN # 014846.21 CSN 42398	34,135		-
MDOT - RPO Tasks CY22	20.205	WIN # 014846.22 CSN 43440	23,955	60,607	-
Passed through Maine Department of Transportation,					
PACTS - UPWP CY20/21	20.505	WIN # 002142.20 CSN 41214	591,244		-
PACTS - UPWP CY22/23	20.505	WIN # 002142.22 CSN 43447	503,976	1,095,220	-
Passed through Greater Portland Metro Bus, Federal Transit Cluster:					
PACTS - Transit Stop Access Project	20.507	FTA G-24	81,012		-
FTA CARES Act Funding Rounds II-IV	20.507	N/A	608,534	689,546	-
Passed through Maine Department of Transportation, FTA HSCR Grant - Mobility Management					
	20.530	WIN # 024561.00 CSN 41706	92,850		-
Total U.S. Department of Transportation			1,938,223		-
Total Federal Awards			\$ 10,445,073		-

See accompanying notes to schedule of expenditures of federal awards.

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Notes to Schedule of Expenditures of Federal Awards
June 30, 2022

PURPOSE OF THE SCHEDULE

Office of Management and Budget (OMB)'s Uniform Guidance requires a schedule of expenditures of federal awards showing total expenditures for each federal award program as identified in the Assistance Listings in the System for Award Management.

SIGNIFICANT ACCOUNTING POLICIES

- A. Reporting Entity - The accompanying schedule includes all federal award programs of the Greater Portland Council of Governments for the fiscal year ended June 30, 2022. The reporting entity is defined in the notes to the financial statements of the Greater Portland Council of Governments.

- B. Basis of Presentation - The information in the accompanying Schedule of Expenditures of Federal Awards is presented in accordance with the Uniform Guidance.
 - 1. Pursuant to the Uniform Guidance, federal awards are defined as assistance provided by a federal agency, either directly or indirectly, in the form of grants, contracts, cooperative agreements, loans, loan guarantees, property, interest subsidies, insurance, or direct appropriations.

 - 2. Major Programs - the Uniform Guidance establishes the level of expenditures or expenses to be used in defining major federal award programs. Major programs for the Greater Portland Council of Governments are identified in the summary of auditor's results section in the schedule of findings and questioned costs.

- C. Basis of Accounting - The information presented in the schedule of expenditures of federal awards is presented on the accrual basis of accounting, which is consistent with the reporting in the Council's financial statements. The Schedule of Expenditures of Federal Awards does not include matching amounts that the Council expends in connection with its federal programs.

- D. *Indirect Cost Rate* - The amounts expended include costs claimed as an indirect cost recovery using an approved indirect cost rate of 52.65% for January 1, 2022 through June 30, 2022 and 55.83% for July 1, 2021 through December 31, 2021.

As such, the entity has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

- E. *RLF Defense Loan Program* - In addition to programs reported in the Schedule of Expenditures of Federal Awards, the Greater Portland Council of Governments has a federal revolving loan program under the Economic Development Administration Defense Loan Fund (Assistance Listing #11.307). The program was established with a \$2,900,000 loan from the EDA with a match provided by the Council in the amount of \$1,000,000.

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Notes to Schedule of Expenditures of Federal Awards, Continued
June 30, 2022

SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

The following represents the EDA guidelines on calculating federal expenditures for determining programs to be tested under the Uniform Guidance:

	Source of funding (assistance listing)	Outstanding loans at 6/30/2022	Cash on hand 6/30/2022	Administrative expenses – year ended 6/30/2022	Loan principal written off (recovered) – year ended 6/30/2022	Percent of federal funds
EDA Defense Revolving Loan Fund	11.307	\$ 56,089	\$ 340,322	\$ 10,211	-	74.36%

Federal expenditures for the EDA Defense Revolving Loan Program were calculated in accordance with EDA guidelines as follows. We have considered these loan balances in determining programs to be tested under the Uniform Guidance.

EDA Defense Revolving Loan Fund expenditures = (\$56,089 + \$340,322 + \$10,211) x 74.36% = \$302,364.

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Findings and Questioned Costs
June 30, 2022

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Type of auditor's report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	No

Identification of major federal programs:

<u>Assistance Listing Numbers</u>	<u>Name of Federal Program or Cluster</u>
<u>21.019</u>	<u>Coronavirus Relief Fund</u>
<u>21.027</u>	<u>CARES Act - Coronavirus State and Local Fiscal Recovery Funds</u>
<u>20.507</u>	<u>Federal Transit Cluster</u>

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Findings and Questioned Costs, Continued
June 30, 2022

Section II - Findings Required to be Reported Under *Government Auditing Standards*

None

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Findings and Questioned Costs, Continued
June 30, 2022

Section III - Findings and Questioned Costs for Federal Awards

None

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Findings and Questioned Costs, Continued
June 30, 2022

Section IV - Status of Prior Year Findings Required to be Reported Under *Government Auditing Standards*

None

GREATER PORTLAND COUNCIL OF GOVERNMENTS
Schedule of Findings and Questioned Costs, Continued
June 30, 2022

Section V - Status of Prior Year Findings and Questioned Costs for Federal Awards

None